

## Schoolwide Facilitator Participation Verification

Name: Diane M. Walker  
Address: 53747 Tyne Ct.  
City: New Baltimore State: MI Zip: 48047  
Phone: 586-713-9858 E-Mail: dianewalker9858@comcast.net

I have attended the 2 days of Schoolwide Facilitators' Training.

Within 5 business days after completion of this training, I will submit to MDE  
([SchoolwidePlan@michigan.gov](mailto:SchoolwidePlan@michigan.gov)) :

- ✓ A Requirements for Schoolwide Facilitation Form (Attachment A)
- The completed Schoolwide Facilitator Assessment *due July 6, 2012*
- ✓ A summary resume', limited to two paragraphs, that includes:
  - Experience in the school system
  - Experience with school improvement initiatives
  - Experience with federal programs
  - Contact information (which includes email)

**OR**

- I will submit an e-mail to [SchoolwidePlan@michigan.gov](mailto:SchoolwidePlan@michigan.gov), stating that I do not wish to be identified as a Schoolwide Facilitator.

Diane M. Walker  
Participant Signature

6-26-12  
Date

\_\_\_\_\_  
Workshop Attendance Verification  
(Trainer Signature)

\_\_\_\_\_  
Date

## Requirements for Schoolwide Facilitation Form

### Protocol for the Facilitator of Schoolwide Training

- ☒ I agree to conduct schoolwide planning meetings with the school staff a minimum of 5 times during the planning year/period
- ☒ I agree to facilitate development of an approvable, comprehensive schoolwide plan that meets the legislative requirements of Section 1114 of the ESEA of 2001 including regulations 200.25-200.29, the State of Michigan's Public Act 25 and Local Educational Agency (LEA) requirements
- ☒ I agree that I will review the final School Improvement Plan using the rubric from the Michigan Department of Education Office of Field Services to determine whether the Plan meets Section 1114 and regulations 200.25-200.29
- ☒ I understand that I can be removed from the MDE Approved Schoolwide Facilitators list by MDE at any time if MDE determines that I have not met their professional standards and expectations (as outlined in the "Schoolwide Facilitator Agreement")
- ☒ I understand that I may be required to update information provided to MDE and to engage in ongoing professional development.

### Required End of Planning Year Activities

- ☒ I agree that I will provide the Facilitator letter (Attachment B) to the District, prior to their submission of the plan
- ☒ I will state in the letter that I have reviewed the Plan and it contains all the Mandated Components of Section 1114 of NCLB and Regulations 200.25-200.29
- ☒ I will submit to the District, the meeting agendas with dates, times, topics and stakeholders in attendance
- ☒ I will provide additional, technical assistance to the school at NO additional cost if the plan does not meet requirements when reviewed by MDE. This is limited to assistance up to the 2<sup>nd</sup> review.
- ☒ I will provide a School Improvement Team evaluation to MDE after the completion of the five, required meetings and completion of my final review of the plan and its requirements (Attachment C).

Diana Walker  
Schoolwide Facilitator Signature

6-26-12  
Date



## **DIANE M. WALKER**

53747 Tyne Ct.  
New Baltimore, Michigan 48047  
dianewalker9858@comcast.net  
Phone: 586-713-9858  
MDE OFS Regions covered: 1 - 5

### **SUMMARY**

With more than 18 years combined experience as Interim Director of School Improvement, School Improvement Specialist, SIG Coach, Instructional Specialist, Building Level School Improvement Chair and a Teacher, I possess an in-depth knowledge of policies and procedures that govern schools and districts. I hold an administration certification and a professional education certificate with the Michigan Department of Education. In addition, I have taken the Schoolwide Facilitators Training and Coaching 101. I have been approved and received certification to provide coaching services for MDE. Currently, I direct improvement efforts for the Detroit Public School district and all schools within the district. This responsibility includes writing, editing, implementation, monitoring and the evaluation of school improvement efforts including: Title I Schoolwide plans, Title I Targeted Assistance plans, District Process Rubric (19), School Process Rubric (90), School Process Rubric (40), Self Assessment, Assist Self Assessment, District Improvement Plan, School Improvement Plan, School Data Profile and Analysis and Goals Alignment. I am charged with providing technical assistance for principals, superintendents, district improvement team and teachers on the Improvement Cycle. Additionally, I coordinate professional development, coaching of administrators, Title I Schoolwide planning efforts with the State and Federal Grants Office. I am adept in critical thinking, data analysis, computer technology, problem solving, communication skills, listening, and articulation of ideas, group interaction and leading a team towards increased achievement.

### **EDUCATION**

- Ed. Specialist, Educational Leadership, Oakland University, Rochester MI (2004)
- M.A., Education, Elementary Education, Wayne State University, Detroit MI (1996)
- B.A., Business Administration, Finance, Walsh College, Troy MI (1986)

### **PROFESSIONAL EXPERIENCE**

**School Improvement Specialist, Detroit Public Schools**  
**Interim Director of School Improvement**

**2009 - Present**

- Directed district level school improvement tasks including: the District Process Rubric, the District Data Profile/Analysis and the District Improvement Plan.
- Coordinated with the Office of State and Federal Grants: Writing Title Me Schoolwide and Targeted Assistance Plans.
- Supported schoolwide and targeted assistance planning efforts with technical assistance and professional development opportunities on Schoolwide Planning and School Improvement.
- Provided parents with training on the School Improvement Process.
- Supported school's efforts to research, plan, write and implement school reform models.
- Guided schools and their partner providers to effectively implement the SIG grants.
- Collected, analyzed and provided professional development on demographic, perception, process and achievement data.
- Provide professional development and technical assistance on writing effective goals and identifying gaps in student achievement.